RELEASE OF SCHOOL RECORDS

PLEASE NOTE: *It is the responsibility of the parent or guardian to forward this signed form to the applicant's current or former school(s).*

Student First Name Student Middle Name Student Last Name

Birthdate Current Grade

PLEASE SEND THE FOLLOWING INFORMATION NO LATER THAN FEBRUARY 7, 2019.

RECORDS AUTHORIZED FOR RELEASE:

1. Report cards from school years including courses and grades (2016- 2017).
2. Report cards from school years including courses and grades (2017-2018).
3. First semester report card and/or most recent progress report (2018-2019).
4. Any available standardized testing.
5. Any discipline reports.
6. Immunization Record.

I hereby give permission to release copies of the above-named student's grades/report cards/transcripts including any discipline reports/immunization record and standardized testing results to Oaks Christian School.

Parent Signature Date

Does this family have any delinquent/unpaid balances for tuition or any fees due the school? No _____

Yes____If yes, please explain: _____

PLEASE SEND RECORDS TO:
OAKS CHRISTIAN SCHOOL
Attn: Office of Admissions
31749 La Tienda Dr
Westlake Village, CA 91362
EMAIL: admissions@oakschristian.org
FAX: 818.865.8725

Should you have any questions, please contact us by email at admissions@oakschristian.org or by phone at 818.824.9492.